



Newton Neighbors, Inc. Board Member
Memorandum of Understanding

- I will actively work to govern our organization so it will best fulfill our mission to facilitate community connection, mutual aid, and access to resources and supports for all people who live, work, pray, play and/or learn in Newton, MA and other local communities.
- I commit to actively embody the organization's core values of respect and appreciation for a diversity of backgrounds and beliefs, equity and inclusion for all, and a willingness to be flexible and adaptive in my work for the organization.
- I will communicate the organization's work and values to the community and represent the organization when requested.
- I will follow all policies and protocols set by the organization and fulfill the duties of any role I am elected to perform.
- I will make my best effort to attend special events that pertain to the work of the organization.
- I will actively support the organization's fundraising activities.

- I will act in the best interests of the organization, and excuse myself from discussions and votes where I have a conflict of interest.
- I will stay informed about what's going on in the organization. I will ask questions and request information to help me govern the organization. I will participate in and take responsibility for making decisions on issues, policies, and other board matters.
- I will work in good faith with volunteers, partner organizations, and other board members as partners toward achievement of our goals.
- I will regularly review the financial position of the organization and remain engaged when it is time to annually adopt a budget.
- I will attend at least 80 percent of board meetings.
- I will be a member of at least one committee, and attend at least 80 percent of its meetings.
- I will actively work to support the organization by contributing meaningfully to at least two areas of organizational need. This contribution can include holding an elected role within NN (beyond simply Board Member), contributing actively and meaningfully to Board committee work, or contributing actively and meaningfully to organizational priorities identified by the Board, including but not limited to fundraising; specific programmatic work; community outreach; and/or community engagement work. Roles will be defined and recorded annually.
- If I don't fulfill these commitments to the organization, I will expect other Board members to call me and discuss my responsibilities with me.